

FORM A - 16+ Planning for leaving school

- Complete at least once a year whilst still in school between August and October
- Please inform your Guidance Teacher or Skills Development Scotland Advisor if you change your mind. You may be asked to complete this form again, to record any changes

Name:	
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Address:	
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Date of birth:		Post Code:	
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Home Phone:		Mobile phone:	
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Email address:	
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Year Group:	Please circle S4 S5 S6 SP	Guidance Teacher:	
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What do you plan to do when you leave school?	When do you think you might leave school?
<p>Please tick <u>one</u> box only that would be your main plan, although this may change. Your teacher will be able to give you more information about what each option means.</p> <p>If you are not sure speak tick 'need some help deciding' below to your Guidance Teacher or Skills Development Scotland.</p> <ul style="list-style-type: none"> <input type="checkbox"/> Employability Fund Training <input type="checkbox"/> Full-time Employment <input type="checkbox"/> Further Education (College) – Access courses, SVQs, Highers or A levels (after leaving school), vocational courses <input type="checkbox"/> Higher Education (College) including Degree, HNC/HND, Diploma in Higher Education or Certificate of Higher Education <input type="checkbox"/> Higher Education (University) – Degree, Diploma in Higher Education or Certificate of Higher Education <input type="checkbox"/> Modern Apprenticeship <input type="checkbox"/> Personal & Skills Development <input type="checkbox"/> Other formal training <input type="checkbox"/> Volunteering <input type="checkbox"/> Time out to travel / Gap Year <input type="checkbox"/> Part-time Employment <input type="checkbox"/> Self-Employment <input type="checkbox"/> Need some help deciding 	<p>Please write the year you plan to leave in the box below e.g. 2019, 2020 etc. and if you will be a Summer or Winter leaver.</p> <p>Summer <input style="width: 60px; height: 25px; border: 1px solid #ccc;" type="text" value="Year"/></p> <p>Winter <input style="width: 60px; height: 25px; border: 1px solid #ccc;" type="text" value="Year"/></p> <p>or tick here if you plan to leave as soon as you are old enough <input style="width: 30px; height: 25px; border: 1px solid #ccc;" type="checkbox"/></p> <p>If you aren't sure and would like more help to decide, please note it below and your teacher will discuss this with you.</p>
	Preferred Occupation
	<p>Please turn over and choose a sector and/or job that you might like to do in the future.</p> <p>If you are interested in more than one sector please number them 1,2,3 etc. Only your 1st choice can be noted as your main interest, but further choices can be noted in your 16+ planning notes.</p> <p>This will help us to source employers or learning opportunities for you to find out more about this sector.</p>

Teacher to complete/office use: Does this form need following up? Y / N
 Likely to require support to decide post school activity? Y / N

Date for follow up

Preferred Occupation:

Please tick or number your preferred sector (grey box) and a related sub heading, where relevant (white box)

Administration, Business & Management	Facilities & Property Services	Manufacturing
Administration/Clerical Work	Cleaning & Related Services	Warehouse Operations
Administration, Management & Business Studies	Electrician & Electrical Installation	Performing Arts & Media
Insurance	General Building Operative	Communications & Media
Alternative Therapies	Plumber, Gas & Heating / Ventilation	Journalist
Holistic Therapy	Financial Services	Music Technology (inc Sound Engineering)
Complimentary Therapy	Accountancy / Accountant / technician	Performing Arts
Animals, Land, Sea & Environment	Banking	Theatre Technology & Management
Animal Care / Veterinary Nurse	Finance	Print & Publishing, Marketing & Advertising
Animals, Land & Environment	Garage Services	Photographic Work
Farm Worker	Body Repair Trades	Printing
Fishing & Aquaculture	Garage Services	Sales & Marketing
Forestry Worker	Mechanic & Vehicle Maintenance	Retail & Customer Services
Gamekeeper	Parts person	Call Centre Workers
Gardening / Landscaping	Tyre / exhaust fitter	Retail & Sales Occupations
Greenkeeper	Hairdressing & Beauty	Florist
Veterinary Science	Beauty Therapist & Other	Science, Mathematics & Statistics
Work with Horses	Hairdresser	Science & Mathematics
Zoologist	Hairdressing & Beauty	Security, Uniformed & Protective Services
Computing & ICT	Healthcare	Army
Computer Services Technician	Dental Services	Fire Service
Computing & ICT	Health & Medicine	Naval Services
Construction & Building	Health Care Assistant	Police
Architect / Technician	Medicine	Prison Officer
Building Technology & Management	Nursing & Midwifery	Royal Air Force
Civil & Structural engineering / technician	Optician / Optical technician	Security & Protective Services
Construction	Paramedic & Ambulance Work	Security Work
Construction Skills Craft Trades	Pharmacist / Pharmacy technician	Social Sciences & Religion
Other Professional Construction	Professions Allied to Medicine	Arts & Social Sciences
Design, Arts & Crafts	Heritage, Culture & Libraries	Social Work & Caring Services
Art and Design	Libraries, Museums and Archaeology	Social Care Assistant / Care of Elderly
Clothing & Textile Operations	Hospitality, Catering & Tourism	Social, Caring & Advisory Services
Design (Graphic, Interior, etc)	Baker	Sport & Leisure
Creative Crafts (including Signwriter)	Butcher	Leisure Centre Assistant
Education & Training	Chef & Other Food Preparation	Sport, Leisure & Sport Science
Child Care Occupations	Food & Beverage Service	Sportsperson
Classroom Support	Hospitality, Catering & Tourism	Transport, Distribution & Logistics
Teaching	Hotel Services - non food	Air Transport
Careers Adviser	Travel Agency & Travel Services	Merchant Navy / Sea Transport
Engineering	Languages	Road Transport (inc Driving Occupations)
Chemical Engineering	Languages	Rail Transport
Electrical / electronic engineer / technician	Legal & Court Services	Transport & Distribution
Engineering	Law	
Engineering Craft Trades (incl ECITB)	Legal Support Services	
Mechanical engineer / technician	Manufacturing & Production	
Oil & Gas	Factory Work - Food	
Software Design / Engineering	Factory Work - Non Food	
	Furniture Crafts	
	Laboratory technician	